

## **Bradford Library Board Minutes**

October 17, 2022

Jim Owens called the meeting to order at 6:12 pm. Present: Jim Owens, Barb Fehr, Reva Young, Hollie Scott, and Sarah Boehm, Director. Absent: Dave Atteberry, Betty Hoy, Tish Leper.

The September minutes were read and approved.  
The Treasurer's report was reviewed.

The September bills were reviewed and approved. Reva moved to pay the bills, Hollie second, approved.

The September circulation statistics were reviewed.

Director's report: Sarah attended the Rural Library Director's Meeting. Phil Linzini discussed various topics based on questions received.

He said each library needs to approve their investment of public funds and their budget finance policy.

We need to review our executive session minutes twice a year. We will do this in July and January. Hollie will keep a separate notebook with the executive session minutes.

He also discussed Personal Property Replacement Tax. This tax goes to the Village of Bradford, however based on when the library went from a village library to a district, that money actually belongs to the library. We would need to consult Phil to handle this for us should we wish to pursue it.

Unfinished Business: If we vote to become an IMRF library, we will fund the first 6 months out of our reserves. Approximately \$800 per month. We will add the IMRF to our tax levy for the next tax year. Hollie moved Bradford Public Library District apply to offer IMRF to our employees. Reva seconded the motion, approved.

New Business: Our computers are in good shape for now. We will look into getting a laptop for the Treasurer next month.

Barb and Tish need to run for reelection. Mary Robbins and Steve Endress have been approached as new board members.

There will be an open house for Betty Hoy on October 29<sup>th</sup> at the American Legion Hall. Our library will donate \$100 toward this. Our library board will get her a gift.

Barb moved we adjourn, Reva second at 6:58.

Respectfully submitted by Hollie Scott, Secretary