

## **Bradford Library Board Minutes**

January 17, 2022

Dave called the meeting to order at 6:10 pm. Present: Dave Atteberry, Betty Hoy, Reva Young, Tish Leper, Barb Fehr, Hollie Scott, and Sarah Boehm: Director. Absent: Jerry Johnston

The November minutes were read and approved. The Treasurer's report was reviewed. The November bills were reviewed. Hollie moved to pay the bills, Betty second, approved. The December bills were reviewed. Betty moved to pay the bills, Tish second, approved. The December circulation statistics were reviewed.

Director's report: Sarah reported there were 102 people in the library for the Christmas walk. 80 of these made ornaments. Each Thursday in January there will be an adult activity. The library bought a Nintendo Switch for the Youth. Traffic has been slow lately because of the weather.

Unfinished Business: Sarah mailed the IMRF cost study in mid December. It will probably take a month to hear from them. Hoopla should be ready in February. Tim Hickey said a 10 foot by 20 foot expansion to the east would cost \$300 per square foot equaling about \$60,000. Sarah will discuss this further with him.

New Business: Sarah has updated the emergency contact list for herself and Nick. They have also updated the inventory priority list. The Disaster Plan was reviewed and amended. Barb moved to approve the Disaster Plan as amended. Reva second, approved. Sarah presented a Reference Services Policy. This policy was reviewed and approved.

Betty moved we adjourn, Reva second at 6:50

Respectfully submitted by Hollie Scott, Secretary