Bradford Public Library District

Board Meeting Minutes

May 20, 2024

**Call to Order**: President Dave Atteberry called the meeting to order at 6 pm.

**Present**: Dave Atteberry, Reva Young, Barb Fehr, Hollie Scott, Jim Owens, Nick Poignant, Youth Services Librarian and Sarah Boehm, Director. Absent; Mary Robbins and Tish Leeper.

**Minutes:**

A motion was made by Reva Young to approve board meeting minutes of April 15, 2024. Seconded by Tish Leeper. Motion carried.

**Treasurers Report:**

Barb Fehr presented the Treasurers Report ending April 30, 2024.

**Monthly Bills:**

Motion was made by Jim Owens to pay the April 2024 bills; seconded by Hollie Scott. Motion carried.

**Circulation Statistics:**

The circulation statistics for the month of April 2024 were reviewed.

**Additions to the Agenda:**

none

**Director’s Report:** Sarah will attend a Grant Writing Workshop at Bishop Hill on May 22. Summer Reading will be all of July with a 1920’s theme. On July 9 we will have a Roaring 20’s Party and on July 18 at Trivia Night. Our 100th Anniversary Open House will be July 30 from 4 – 7 pm.

Youth Services Librarian Report: On June 3 Nick will begin 3 new programs: Manga, Dungeons & Dragons Club and an Arts & Crafts Day. He will also host informal summer game days. He will have a podcast the end of May to announce these, along with weekly flyers throughout town.

**Comments and Questions of the Board:**

none.

**Unfinished Business:**

1. We studied the Social Media Policy. Dave Atteberry moved to approve this policy. Reva Young seconded. Motion was unanimously approved by voice vote.
2. We reviewed and amended several policies as discussed at the April 15, 2024 meeting. Hollie Scott moved to approve the policies as amended. Barb Fehr seconded. Motion was unanimously approved by voice vote.
3. Wyanet Carpet gave us a bid of $7,859.00 for carpet in the lower level. It would be the same as in the entry way. Barb Fehr moved we approve this bid and move forward. Jim Owens seconded. Motion carried.
4. We received a bid of $4,700.00 from H & H Lighting to replace all our interior lights. Hollie Scott move we approve this bid and move forward. Reva Young seconded. Motion carried.
5. Barb Fehr is requesting that the board forms a Human Resource Committee. This will be discussed further at the June meeting.

**New Business**:

1. Barb and Sarah will begin work on the budget for the 2024/2025 fiscal year.

At 7 pm Dave Atteberry moved we go into executive session. Barb Fehr seconded. Voice Vote: Jim Owens, aye. Barb Fehr, aye. Reva Young, aye. Hollie Scott, aye. Dave Atteberry, aye.

At 7:23 pm Reva Young moved to close executive session and resume the regular meeting. Hollie Scott seconded. Voice Vote Jim Owens, aye. Barb Fehr, aye. Reva Young, aye. Hollie Scott, aye. Dave Atteberry, aye.

At 7:254 pm Barb Fehr moved we adjourn the regular meeting. Jim Owens seconded. Motion carried.

Respectfully submitted,

Sarah Boehm

Director